



## Trustee Position - Holding Hearts

Registered Charity Number: 1203215

**Location:** Remote, with occasional in-person meetings (location flexible)

**Time Commitment:** Approx. 4-6 board meetings per year, plus additional time for subcommittees and events as required

**Duration:** 2-year term, with the possibility of renewal

### About Holding Hearts

Holding Hearts is a dedicated charity offering compassionate support to families experiencing the profound grief of baby loss at any stage of pregnancy or after birth. Through our work, we provide emotional support, ensuring no family must face the heartbreak alone.

We are a small but passionate team, and we are seeking committed and skilled individuals to join our board of trustees. As a trustee, you will play a vital role in shaping the future of Holding Hearts and ensuring we continue to provide the best possible support to those who need us.

### What We Are Looking For

We are currently seeking new trustees to join our board and help guide the charity through its next phase of growth. Trustees play an essential role in the governance of Holding Hearts, overseeing strategic direction, financial sustainability, and compliance with legal obligations.

We welcome applications from individuals with diverse backgrounds, and we are particularly interested in candidates with experience in one or more of the following areas:

- **Finance or Accounting:** Supporting the board in ensuring financial oversight, budgeting, and long-term sustainability.
- **Fundraising:** Assisting with strategies to increase donations, grants, and fundraising events to expand our impact.
- **Law or Legal Compliance:** Helping the board navigate legal obligations and ensure regulatory compliance.
- **Health or Social Services:** Bringing insight from the healthcare sector, especially in areas related to maternity, baby loss, or bereavement services.
- **Marketing and Digital Strategy:** Helping us raise our profile, connect with more families, and grow our online presence.

- **Human Resources or Charity Governance:** Supporting recruitment, volunteer management, and organizational development.

Even if your experience lies outside these areas, we welcome your application if you are passionate about our cause and believe you can bring valuable insight to the board.

### **Main Responsibilities**

- Provide strategic leadership and contribute to the development of Holding Hearts' long-term goals.
- Ensure the charity remains financially sound, sustainable, and compliant with its legal obligations.
- Offer support and guidance to the senior management team, ensuring that resources are used effectively to meet our mission.
- Attend and contribute to quarterly board meetings, subcommittees, and special events.
- Act as an ambassador for Holding Hearts, helping to raise the charity's profile and foster new relationships with stakeholders and donors.

### **Person Specification**

- A genuine passion for Holding Hearts' mission and the ability to empathize with the challenges faced by bereaved families.
- A commitment to the values of the charity, including compassion, respect, and inclusivity.
- An understanding of the responsibilities of trusteeship, or a willingness to learn (we provide trustee induction and ongoing training).
- Strong communication and interpersonal skills.
- Ability to work as part of a collaborative team and contribute constructively to discussions.

### **What We Offer**

- The opportunity to make a meaningful difference in the lives of families affected by baby loss.
- A chance to be part of a committed and compassionate team, dedicated to making lasting change.
- Opportunities for personal and professional development through trustee training and networking.
- Reimbursement for any travel or out-of-pocket expenses incurred in carrying out trustee duties.

### **How to Apply**

To express your interest in becoming a trustee at Holding Hearts, please send a CV and a short covering letter (no more than 2 pages) outlining your experience and why you are interested in joining the board. Applications should be sent to [Jessica@holdinghearts.org](mailto:Jessica@holdinghearts.org).

The closing date for applications is 22.10.24, and interviews will be held week commencing: 28.10.24

For more information about Holding Hearts and our work, please visit our website: [www.holdinghearts.org](http://www.holdinghearts.org).